



# Commercial Natural Gas Site Sketch Form

## Service address (where gas will be installed):

Street address \_\_\_\_\_ Lot # \_\_\_\_\_

Township \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Subdivision \_\_\_\_\_ School district \_\_\_\_\_

Date site ready for service: \_\_\_\_\_  
(This date is used for scheduling purposes and does not represent the date your service will be installed. No application is valid without payment.)

**\*\*\* SEE REVERSE SIDE FOR TERMS AND CONDITIONS \*\*\***

### Company use only

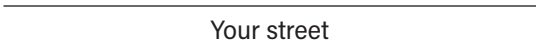
_____	_____	_____
Date received	Main size	Meter size
_____	_____	_____
Work request #	Main type	Long/short side
_____	_____	_____
Leg #	Service size	Route #

Sketch your site below, include buildings, driveways and any obstructions to your service line such as large trees, sprinkler systems, private underground wiring, water lines, drain tiles, drain fields and septic tanks.  
MARK METER LOCATION CHOICE WITH AN "X".



Nearest cross street (left)

Nearest cross street (right)



Distance from centerline of the road to the meter location = \_\_\_\_\_ ft.

When standing on the road facing your building, are you facing: N S E W (circle)

**Please complete all information to avoid delays in scheduling.**

# TERMS AND CONDITIONS

1. Fill out attached "Load and Pressure Request Form".
2. Preferred meter location is on the front or within 4 feet from front corner if on the side and the service line must run perpendicular to the road with no more than a 5' off-set.
3. Meter will be installed approximately 2 feet above final grade and shall not be placed over or under windows, vents or other openings or within 3 feet of electrical service.
4. Meter will be installed following the installation of your service line and the account will be activated and billing will start in the name of the service line applicant.
5. Service lines must be installed entirely within your property boundaries.
6. Gas service piping, riser and stop shall not make contact with concrete.
7. Meter location must ensure protection from traffic and snow/ice damage.
8. Your building footings, foundation, and framing must be installed and your site graded to within 3 inches of final grade and clear of obstructions along service line path before your service line can be installed.
9. Winter construction charges up to **\$9.90** per foot when applicable, will be billed after installation. To avoid these charges, the application must be received and the job site must meet the above requirements by October 15.
10. Schedule of installation may take up to 8 weeks, or more during peak construction times.
11. **IT IS YOUR RESPONSIBILITY** to have any privately owned underground facilities within the service line path staked or exposed. Michigan Gas Utilities, or our contractors, will not be liable for damages to your facilities that are not noted on the site drawing and/or properly staked or exposed.
12. Service line application fee and excess footage prices are valid for and must be received within 90 days.

I authorize Michigan Gas Utilities to perform the service requested on this application. I agree to the above conditions and understand that scheduling will be prioritized based on receipt date of this application with payment.

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Signature

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Date

WR# \_\_\_\_\_